



# APPLICATION FOR CHANGE PROGRAMME

SEMESTER: \_\_\_\_\_ SESSION: \_\_\_\_\_

## INSTRUCTIONS

### To Applicant

Please complete section A and submit this form to the Dean of Academic of the College for releasing and accepting purposes.

### To Dean (Academic) of the Releasing College

Please complete section B and submit this form to Dean of Academic the accepting College.

### To Dean (Academic) of the Accepting College

Please complete section C and return this form to the Academic Office.

### Note

This application is valid for applicant who is registers within the first regular semester of his/her studies

Applicant is also required to pay RM200.00 to change programme.

## SECTION A

(To be completed by applicant)

1. Name:	2. Matric No.:
3. Mailing Address:	4. Telephone : Home : Office : Mobile :
5. Centre :	6. e-mail :
7. Current Programme:	8. New Intended Programme:
9. Current Structure of Study: <input type="checkbox"/> Coursework <input type="checkbox"/> Coursework and Thesis/Dissertation <input type="checkbox"/> Research	10. New Structure of Study: <input type="checkbox"/> Coursework <input type="checkbox"/> Coursework and <input type="checkbox"/> Research
11. Mode of Study: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	12. Sponsorship :

13. Reasons for Change of Programme:  
(Please use additional paper if necessary)

14. Applicant's Signature :

Date :

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**SECTION B**

(To be completed by the releasing College)

Comments of the Dean of Academic

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Recommended

Not Recommended

Signature and Stamp : \_\_\_\_\_ Date : \_\_\_\_\_

Name : \_\_\_\_\_

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**SECTION C**

(To be completed by the accepting College)

Comments of the Dean of Academic

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Recommended

Not Recommended

Signature and Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

Name : \_\_\_\_\_

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**FOR OFFICE USE**

Date Received : \_\_\_\_\_

Processing Date : \_\_\_\_\_

Signature and Stamp : \_\_\_\_\_